



GURU GOBIND SINGH  
INDRAPRASTHA  
UNIVERSITY

**Guru Gobind Singh Indraprastha University**  
'A State University established by the Govt. of NCT of Delhi'  
**Sector – 16C Dwarka, New Delhi – 110078**  
**(Coordination Branch)**

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**F.No.: GGSIPU/Coord./16<sup>th</sup> PB/2024/77**

**Dated: 22<sup>nd</sup> February 2024**

**CIRCULAR**

**Sub: Agenda Item(s) for 16<sup>th</sup> meeting of the Planning Board of GGSIP University.**

The 16<sup>th</sup> meeting of the Planning Board is scheduled to be held in the 5<sup>th</sup> March 2024 at 03:00 P.M. All the concerned are hereby requested to submit Agenda Items(s) to be placed before the Planning Board. It is also requested that the following points may be adhered while submitting the Agenda item(s) to the Coordination Branch:

1. The Agenda Item(s) must be sent after approval of the Hon'ble Vice Chancellor through Registrar.
2. All paragraphs in the Agenda should be numbered. The annexures to be annexed with the agenda should be photocopied on single side of paper and the scanned copy of the same should also be provided.
3. The Agenda Item(s) should be sent to the Coordination Branch in hard copy as well as soft copy through e-mail positively by **27.02.2024 (Tuesday)** and the timeline for submission of the agenda should be adhered.

**(Shikha Agarwal)**  
**Dy. Registrar (Coordination)**

**F.No.: GGSIPU/Coord./16<sup>th</sup> PB/2024/77**

**Dated: 22<sup>nd</sup> February 2024**

**Copy for appropriate action:**

1. Dean- USBAS/ USBT/ USCT/ USEM/ USICT/ USHSS/ USMC/ USLLS/ USM&AHS/ USMS/ USAP/ USE/ USAR/ USDI, GGSIP University
2. Project In-Charge – USLA/ USFM/ USF&IS/ USA, GGSIP University
3. Director- Academic Affairs/ Coordination/ Students' Welfare/ CEDM/ Development/ International Affairs/ CEPS/ Research and Development Cell/ Legal Aid / Research Project Monitoring & Innovation/IUIC/ CCGPC/ East Campus, GGSIP University.
4. Chairperson –SDC/ IIQAC & NAAC, GGSIP University.
5. In-Charge, CHVE, GGSIP University.
6. In-charge UIRC, GGSIP University.
7. Programme Coordinator- NSS Cell, GGSIP University.
8. Proctor, GGSIP University.
9. Controller of Finance, GGSIP University.
10. Controller of Examination (I & II), GGSIP University.
11. Chief Warden, GGSIP University.
12. CVO, GGSIP University.
13. All JRs/ DRs/ Branch In charge(s), GGSIP University.
14. Superintending Engineer (UWD), GGSIPU.
15. In-Charge, UITS, GGSIP University with a request to upload the Circular on Website.

**Copy for information of the Competent Authority:**

- 1 AR to the Vice Chancellor Secretariat, GGSIP University
- 2 AR to the Registrar office, GGSIP University

**(Rajendra Kamath)**  
**Section Officer (Coordination)**